

**RECORDS AND INFORMATION MANAGEMENT AWARENESS CONFERENCE,
AWARDS & EXPOSITION
(RIMACE & RIMA AWARDS 2015)**



Sheraton Hotel & Towers, Ikeja Lagos, Nigeria.

23-24 October, 2015

EXHIBITION OPPORTUNITY

Call for Exhibition

RIMACE 2015 is a unique opportunity to meet potential users, advisors and project managers of records and information management systems across Africa, in a focused, discussion – oriented environment. As the number one Records and Information Management event in Africa, we develop, maintain and promote an active community of vendors, service providers and users. We have been delivering successful events in this industry and continuously strive to move the market forward since 2004.

Benefits (Exhibitors)

- Company name, logo and description on event website
- Company name on event programme and related collaterals
- Complete clip panel and pole stand scheme, including electrics and standard furniture package
- Seminar and presentation opportunities
- Adequate media coverage of exhibitors (newspaper, television)
- Bookers will receive mailing address details of all attendees
- Bookers are given stand selection at the venue (date booked basis).
- Mention on monthly Newsletter before and after the event
- Product/Service highlight during RIMA Awards Nights & Dinner

Submission Requirements

Companies and Individuals wishing to exhibit their products or services during RIMACE 2015 are requested to submit a letter or e-mail of intents with the following information:

- A short description of the company
- A description of the products or services to be exhibited
- The minimum amount of exhibit space needed (e.g., the number of tables needed)
- Some special requirements (e.g. internet connection, extra electric power plugs)

Important Dates:

Exhibits Registration Deadline: September 10, 2015 RIMACE 2015 Exhibition: Friday- Saturday Nov .23-24, 2015.

Submissions and Inquiries

Proposals and inquiries can be sent by letter or email to:

Exhibits Chair RIMACE 2015

35, Association Avenue, Ilupeju Lagos Nigeria.

E-mail: events@rimaw.org

QUOTATION FOR EXHIBITORS

Description	Qty	Price/Stand	Sub-Total
9 SQM EXHIBITION STAND comprised of shell scheme - aluminum poles 2.5 m high - white panels 2.4 m x 1 m STANDARD FURNITURE AND ELECTRIC PACKAGE: - fascia name with vinyl cut letters(max 10 letters/company) Standard package for every 9 SQM 2 chairs 1 table 2 spot lights 1 socket	1	USD1,000	USD1,000
	GRAND TOTAL		USD1,000

*All materials quoted above are on hire basis for the duration of the exhibition.

All requests should be submitted by electronic mail to the Exhibits Chair (see below) no later than September 10, 2015.

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RIMACE - 2015 Exhibit: October 23, 2015.

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Exhibits Chair RIMACE 2015

35, Association Avenue, Ilupeju, Lagos Nigeria. **Email:** events@rimaw.org

Limited stands available! Register now!!

Call +234-7058000405,+234-8169234244, +234-8023819008 or events@rimaw.org for more information or to reserve any of these opportunities.

RIMACE Event is hosted annually by:

**RECORDS AND INFORMATION MANAGEMENT AWARENESS FOUNDATION
(RIMA FOUNDATION)
www.rimaw.org**